



Scholarship Program for Citizen Planner & Zoning Administrator Training

The scholarship reimbursement program allows for the following:

- **Two** people may attend the Citizen Planner course, **or**
- **One** person may attend the Zoning Administrator course, within a one-year (calendar year) time frame, from each insured entity.
- Reimbursement is paid to the entity not the individual taking the course, *after* completion of the course.
- Entity must be a member of the MTPP (Michigan Township Participating Plan) for at least one year.
- The Citizen Planner course must be completed prior to the Zoning Administrator course.
- Registration is done on-line through MSU.EDU, by the individual intending to take the course.
- Registrant must be one of the following:
 - Board Member
 - Member of the planning committee
 - Zoning Board Administration member
 - Zoning Administrator
- After completion - reimbursement requires the following:
 - Copy of the registration
 - Certificate of Completion
 - Copy of cancelled check or receipt of payment
- If the insured entity signs up for these courses and subsequently leaves the program, reimbursement is forfeited.