



## Human Resources Risk Management Services for Public Entities

### Spend Less Time on HR Compliance While Reducing Risk

HR MUNI is provided free of charge to all Michigan Township Participating Plan members.

#### HR MUNI Risk Management Services

##### Unlimited HR Advice by Telephone / Email

Reduce employment lawsuits with real-time advice from experienced HR professionals and/or employment attorneys.\*

##### Training for Managers and Employees

Limit sexual harassment and discrimination claims with interactive, online training courses.

##### Toll-Free Employee Complaint Hotline

Encourage early reporting of employee concerns to a third party for crucial advance notice of claims that may be avoided.

##### Public Sector Employment Law Updates & Webinars

Stay abreast of employment law changes with email updates and periodic webinars.

##### Online Knowledge Center

Easily access online resources (24/7) developed by employment attorneys and HR professionals\* including:

- **Sample workplace policies** to help prevent the most significant workplace claims.
- **Step-by-step guidance** to respond to and handle human resources issues.
- **Red flags** to trigger further action/investigation before employee discipline or termination.

##### Proactive Onboarding

Each client receives an introductory email and phone call about these risk control services from a member of the HR MUNI risk management team.\*

#### Login to [hrmuni.com](http://hrmuni.com)

On your **first visit** to [hrmuni.com](http://hrmuni.com):

1. Click Register.
2. Enter the information in the required fields. Your Sign-Up Code is your current policy number.  
Do not include spaces, dashes or hyphens when entering your policy number. If you need assistance obtaining your sign-up code, please contact the HR MUNI program at 800-387-4468 or email: [HRadvice-PE@eplaceinc.com](mailto:HRadvice-PE@eplaceinc.com).
3. Click Submit.
4. On the next page, read the Terms of Service and indicate your acceptance by clicking: I Accept.

On your **next visit** to [hrmuni.com](http://hrmuni.com):

1. Enter your email address and password. If you do not remember your password, click "Forgot my password" and a new password will be sent via email.
2. Click Submit.

For all assistance or questions about HR MUNI, call **800-387-4468** or email:

[HRadvice-PE@eplaceinc.com](mailto:HRadvice-PE@eplaceinc.com)

For all other risk control assistance, contact TMHCC Risk Control at 800-878-9878.

[hrmuni.com](http://hrmuni.com)

The Michigan Township Participating Plan is administered by Tokio Marine HCC – Public Risk Group.

\*HR MUNI is powered by ePlace Solutions, Inc. All services and resources are provided by ePlace Solutions, Inc. human resource professionals and employment attorneys.

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