



Michigan Township Participating Plan

RATIFIED
Michigan Township Participating Plan
Quarterly Board of Directors Meeting
April 25, 2022 – 1:00 p.m.
Lansing Center,
Lansing, MI

1. **Call to Order:** Chairperson Preston called the meeting to order at 1:00 p.m.

2. **Roll Call:**

Paul Lehto, Zone 1 – present

David Blake-Thomas, Zone 2 – present

Glen Lile, Zone 3 – present

Diane Randall, Zone 4 – present

Judy Maike, Zone 5 – present

Gary Brandt, Zone 6 – present

Michael Boskee, Zone 7 – present

Linda Preston, Zone 8 – present

William Bamber, Zone 9 – present

Others Present: Jennifer Venema, Tokio Marine HCC
Catarina DeSchutter, Tokio Marine HCC
Gregory Zarotney, Tokio Marine HCC
Theresa McNally, Tokio Marine HCC
Ashley Higginson, Miller Canfield
Pat Gregory, UHY
Kevin Decker, Decker Agency
Melissa Decker, Decker Agency
Ryan Brown, Decker Agency
Dustin Drabek, Decker Agency
Judith Bamber
Linda Lile
Donna Harris

3. **Approval of Meeting Minutes**

A. **January 2022 Quarterly Meeting Minutes**

Motion Stated: Director Lehto made a motion to accept the January 2022 Quarterly Board of Directors meeting minutes, with the correction to the first line “Chairperson Preston...”

Motion Supported: Director Randall

Aye: All

Nay: None

Motion Status: The motion carried unanimously

4. **Unfinished/Old Business:**

A. **Contingency Policy Update**

Ms. Venema noted the extension of the current expiration date to May 31. The executive committee have

been in constant contact and will be alerted once the policy is received for review.

5. **New Business:**

A. **MTPP Quarterly Financial Update**

Ms. McNally addressed the board and reported the finances. Most of the change from the last quarter are due to the MTA convention.

B. **MTPP Large Loss Report**

Mr. Zarotney stated that since October there have been 2 large loss claims closed. 2 new claims have been opened.

C. **Program Administrator Update**

i. **General Business**

The Risk Control seminar was held on March 29. Although this seminar was originally planned to be held in person, due to low registration numbers was moved to a virtual format. At which point the registration numbers increased significantly.

The nomination forms for the 2022 MTPP Board elections were mailed to Zones 3, 6, and 9. All nominations must be emailed or postmarked by May 6 to be considered.

The MTPP Annual Board of Directors meeting will be held at Boyne Mountain, July 13 – 15.

All of the field work is completed for the DIFS audit. The material is currently in review.

D. **Dividend Distribution**

A list of the dividend distribution based on the July 2021 Actuarial Study is provided. Total dividend allocations totaled \$763,032.06. Checks will be mailed in early May.

Motion Stated: Director Bamber made a motion to allow for one signature on the checks.

Motion Supported: Director Maike

Roll Call:

Paul Lehto, Zone 1 – Aye

David Blake-Thomas, Zone 2 – Aye

Glen Lile, Zone 3 – Aye

Diane Randall, Zone 4 – Aye

Judy Maike, Zone 5 – Aye

Gary Brandt, Zone 6 – Aye

Michael Boskee, Zone 7 – Aye

Linda Preston, Zone 8 – Aye

William Bamber, Zone 9 – Aye

Motion Status: The motion carried.

6. **Committee Reports:**

A. **Executive**

Director Preston noted that the committee has not met and has nothing to report.

B. **Bylaws – Election**

Director Randall asked about the status of the bylaws. Ms Higginson clarified that they were completed and adopted in October 2020.

C. Budget

The committee will be meeting June 9th to go over the budget for the 2022-2023 fiscal year.

D. Newsletter

Director Maike noted that the committee has not met but the April 2022 edition was well received by the members of the Par Plan.

E. Law Enforcement

i. March 31 – April 1 Meeting Minutes

Motion Stated: Director Lile made a motion to approve the minutes as presented.

Motion Supported: Director Blake-Thomas

Aye: All

Nay: None

Motion Status: The motion carried.

ii. Policies

Motion Stated: Director Lile made a motion to approve the policies as presented.

Motion Supported: Secretary Brandt

Aye: All

Nay: None

Motion Status: The motion carried.

Ms. Venema noted that two members of this committee announced that this was their last meeting. She is currently working to fill those spots before the September 2022 meeting.

F. Fire/EMS

i. March 30 – 31 Meeting Minutes

Motion Stated: Director Brandt made a motion to approve the minutes as presented.

Motion Supported: Director Lile

Aye: All

Nay: None

Motion Status: The motion carried.

ii. Policies

Motion Stated: Director Lile made a motion to approve the policies as presented.

Motion Supported: Director Bamber

Aye: All

Nay: None

Motion Status: The motion carried.

Director Maike questioned if there are any extra precautions for Fire/EMS in regards to Marijuana facilities. Mr. Zarotney noted that it does not require further consideration than a normal greenhouse.

G. Convention/Annual Meeting

i. March 24, 2022 Meeting Minutes

Director Preston gave a synopsis of the convention this week and the fun night.

Motion Stated: Director Boskee made a motion to approve the minutes as presented.

Motion Supported: Director Brandt

Aye: All

Nay: None

Motion Status: The motion carried.

H. Grant

Director Lile noted that cycle 22 of the Risk Reduction Grant program is currently open. The committee has not met and has nothing further to report.

I. Fund Investment

Director Brandt noted that the committee will be meeting on Wednesday April 27.

7. General Discussion / Public Comment

Mr. Decker let the board know that there are many new accounts being acquired by Decker agency.

Director Boskee has reached out to Genesee co to try to get some of the accounts back.

Chairperson Preston requested for the board to determine the payment for the Fun Night. The board decided that if they would like to submit for the fun night it will be paid at the committee meeting level.

Motion Stated: Director Brandt made a motion to allow the Fun Night to be paid at the committee level.

Motion Supported: Director Blake Thomas

Roll Call:

Paul Lehto, Zone 1 – Aye

David Blake-Thomas, Zone 2 – Aye

Glen Lile, Zone 3 – Aye

Diane Randall, Zone 4 – Nay

Judy Maike, Zone 5 – Nay

Gary Brandt, Zone 6 – Aye

Michael Boskee, Zone 7 – Nay

Linda Preston, Zone 8 – Aye

William Bamber, Zone 9 – Aye

Motion Status: The motion carried.

8. Adjournment

Chairperson Preston called the meeting adjourned at 2:03 p.m

Date Ratified: 7/14/2022

By: 

David Blake-Thomas, MTPP Secretary