



Michigan Township Participating Plan

**Michigan Township Participating Plan
Annual Board of Directors Meeting
July 14, 2022 – 1:00 p.m.
Boyne Mountain Resort,
Boyne Falls, MI**

1. Call to Order: Chairperson Preston called the meeting to order at 1:03 p.m.

2. Roll Call:

Paul Lehto, Zone 1 – present

David Blake-Thomas, Zone 2 – present

Glen Lile, Zone 3 – present

Diane Randall, Zone 4 – present

Judy Maike, Zone 5 – present

Joanne Boehler, Zone 6 – present

Michael Boskee, Zone 7 – present

Linda Preston, Zone 8 – present

William Bamber, Zone 9 – present

Others Present: Jennifer Venema, Tokio Marine HCC
Catarina DeSchutter, Tokio Marine HCC
Gregory Zarotney, Tokio Marine HCC
Theresa McNally, Tokio Marine HCC
Pat Gregory, UHY
Stefan Owens, UHY
Kevin Decker, Decker Agency
Melissa Decker, Decker Agency
Ryan Brown, Decker Agency
Dustin Drabek, Decker Agency
Chris Arendshorst, BHS Insurance
Mindy Haines, ???
Gary Brandt, Monitor Township

3. New Business:

A. Introduction of Guests

Chairperson Preston welcomed all guests in the room. She also extended a warm welcome to Director Boehler.

Director Preston then extended the boards gratitude to Mr. Gary Brandt who was previously the Zone 6 Director. He was presented with a certificate acknowledging his years of service on the Board.

B. Acceptance of New Program Members

Motion Stated: Vice Chairperson Randall made a motion to accept the MTPP Program Members as presented.

Motion Supported: Secretary Blake-Thomas

Aye: All

Nay: None

Motion Status: The motion carried unanimously

C. Board Committees

Chairperson Preston read off the committee assignments for the 2022-2023 fiscal year.

Executive-Dividend-Public Relations Committee

Linda Preston, Chairperson
Diane Randall, Vice Chairperson
David Blake Thomas, Secretary

Election Policy & By-laws Committee

David Blake-Thomas, Chairperson
Joanne Boehler
Judy Maike
Alternate: William Bamber

Grant Committee

Glen Lile, Chairperson
Linda Preston
Michael Boskee
Alternate: Diane Randall

Advertising & Newsletter Committee

Judy Maike, Chairperson
Paul Lehto
Joanne Boehler
Alternate: Michael Boskee

Convention & Annual Meeting Committee

Linda Preston, Chairperson
Diane Randall
Glen Lile
Alternate: Joanne Boehler

Budget & Finance Committee

William Bamber, Chairperson
Paul Lehto
Linda Preston
Alternate: Glen Lile

Fund Investment Committee

William Bamber, Chairperson
Judy Maike
Diane Randall
Alternate: David Blake-Thomas

Fire/EMS Committee

David Blake-Thomas, Board Liaison
Michael Boskee, Alternate Board Liaison

Law Enforcement Committee

Michael Boskee, Board Liaison
David Blake-Thomas, Alternate Board Liaison

Motion Stated: Director Bamber made a motion to approve the slate as presented.

Motion Supported: Director Boskee
Aye: All
Nay: None
Motion Status: The motion carried unanimously

D. Resolution – Establishing the Compensation for Expenses of the Board and Committee Meetings

Motion Stated: Director Lehto made a motion to approve resolution 2022-002 Establishing the Compensation for Expenses of the Board and Committee Meetings.

Motion Supported: Director Lile

Paul Lehto, Zone 1 – Aye

David Blake-Thomas, Zone 2 – Aye

Glen Lile, Zone 3 – Aye

Diane Randall, Zone 4 – Aye

Judy Maike, Zone 5 – Aye

Joanne Boehler, Zone 6 – Aye

Michael Boskee, Zone 7 – Aye

Linda Preston, Zone 8 – Aye

William Bamber, Zone 9 – Aye

Motion Status: The motion carried unanimously

E. 2022-2023 Budget Adoption

Ms. Venema noted three revisions to the budget that differ from the original budget as recommended by the Budget Committee. The expense for the contingency policy was adjusted to account for the Michigan 2.5% surplus fee/tax. The actuarial expense was increased to reflect the fees included in engagement letter. The cyber actuarial line was added to accommodate the State Cyber audit requirement.

Motion Stated: Director Bamber made a motion approve the budget with revisions previously mentioned.

Motion Supported: Director Lehto

Paul Lehto, Zone 1 – Aye

David Blake-Thomas, Zone 2 – Aye

Glen Lile, Zone 3 – Aye

Diane Randall, Zone 4 – Aye

Judy Maike, Zone 5 – Aye

Joanne Boehler, Zone 6 – Aye

Michael Boskee, Zone 7 – Aye

Linda Preston, Zone 8 – Aye

William Bamber, Zone 9 – Aye

Motion Status: The motion carried unanimously

4. Program Administrator Report:

A. MTPP Program Administrator Semi Annual Report

A semi-annual written report was presented to the board members on the current activities of the Par Plan. Ms. Venema went through each page and gave a brief explanation on each item including the number of Risk Reduction Grants and scholarships awarded, the current number of cyber policies and the marketing efforts being made.

5. Service Provider's Reports:

A. Legal Counsel

Ms. Venema shared that Ms. Higginson was unable to attend, however she would be reaching out to legal counsel to discuss preparing an Open Meetings Act policy as it relates to the Board.

B. Accounting

Mr. Gregory with UHY noted that they are prepared to start the annual audit. He did not anticipate any issues at all. He explained that he will be able to give his full audit report at the October board meeting.

C. Fund Investment

Ms. Venema noted that a packet prepared by WWK Financial was provided to each board member.

D. Actuarial

Ms. Venema noted that Oliver Wyman will begin working on their fiscal year-end actuarial analysis and dividend projection.

6. Committee Reports:

A. Law Enforcement

Mr Ergang addressed the board and went over the current topics the Law Enforcement Committee are reviewing. He noted a few changes the State of Michigan made with certain guidelines that would affect the policies being made including the misdemeanor arrest age update in 2021.

There was a question from the audience on accreditation on how it may benefit the members. A discussion then ensued on the affordability of accreditation programs.

B. Fire/EMS

Ms. Hines elaborated on the activities of the Fire/EMS committee meeting. Two policies, digital imagery and photovoltaic emergencies have recently been developed that have had a great positive impact on many members.

She then gave an overview of the committee logistics. The committee currently does not have any pending policies but reviews the current repertoire.

7. General Discussion / Public Comment

Vice Chairperson Randall asked about the policies being available online to our members. Ms. Venema noted that the administrative team is currently working on getting a member's only log in to the website that would contain those documents as well as other resources for the members.

8. Adjournment:

Motion Stated: Director Lehto made a motion to adjourn.

Motion Supported: Secretary Blake-Thomas

Aye: All

Nay: None

Motion Status: The motion carried unanimously

The meeting adjourned at 1:45 p.m.

Ratified: October 14, 2022

By:



MTPP Secretary